

Suen Chi Sun Hall Rules for Vacation Residence

All residents of Suen Chi Sun Hall and visitors are required to follow the “Regulations governing Halls” and this supplementary “Suen Chi Sun Hall Rules”, thereafter referred to as the “Hall rules”.

Violation of Hall rules will result in warning, penalties and/or disciplinary actions. Serious and persistent offenders may have their residence terminated.

1. Conduct

- a) Smoking and gambling in any form are strictly prohibited in the entire Hall premises.
- b) No resident is allowed to bring any chemicals or substances that are hazardous to health into the Hall.
- c) Residents are expected to keep a quiet environment between 11pm and 8am
- d) No resident should engage in illegal activities of any kind in the Hall.

2. Visitors

Visitors must be escorted by the host resident all the time and when signing in and out at the Reception Counter. The Hall staff and management reserve the right to deny entry, or ask any visitors to leave at any time.

- a) Day visit (from 8am to 11pm):
 1. Visitors should sign in and leave their University Student Cards or any valid identification card at the Reception Counter.
 2. Signing in after 11pm will not be entertained.
- b) Overnight stay (from 11pm to 8am):

Residents are not allowed to receive visitors to stay overnight.

3. Room occupation

- a) A room must be occupied by the resident(s) to whom it has been officially assigned. Residents must not sublet, exchange or privately transfer allocated rooms.
- b) Between 11pm and 8am, students or visitors of opposite sex should refrain from entering each other’s room and floor.
- c) The Warden or his/her representatives reserve(s) the right to enter any room in case of emergency to check on reasonable grounds whether Hall rules are being observed. Residents should facilitate such inspection and offer assistance.

4. Bedrooms, Personal and Hall properties

- a) Any loss of room keys must be reported as soon as possible to the Hall Office. A fine will be charged for replacing the lost key.
- b) Furniture and other fixtures must not be removed from the rooms and moved from one room to another.
- c) No drilling of walls and nails are allowed. Vandalism or damage to any Hall properties (including any furnishing, fixtures, appliances and/or provisions) is strictly prohibited; offenders (residents or visitors) will be liable to pay for all the necessary repair or replacement.
- d) No pets or livestock of any kind is allowed in the Hall.
- e) No cooking is allowed in bedrooms.
- f) Residents must turn off the lights, fans, air-conditioners and any electrical appliances when leaving their rooms or common areas, or when they are not in use. Residents must close all the windows when leaving the rooms.
- g) Residents are responsible for the safety of their own properties. The Hall Management is not responsible for any loss of personal properties.
- h) Residents must not put their personal belongings or hang any washing outside windows and corridors/ staircases.

5. Fire Safety

- a) All residents MUST participate in the Fire Drill(s). Any resident found not vacating the Hall during a Fire Drill will be subject to disciplinary action.